



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

## NOTICE TO PROCEED

**DRPV TRADING**  
Lucban, Quezon

Sir/Madam,

The attached **Purchase Order No. 2024-02-0076** are already approved so **NOTICE** is given to **DRPV TRADING** for the purchase **janitorial supplies for 1st Quarter requested by V. Villon - SUPPLY AND PROPERTY** with **PR No. 2024-01-0324** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : MAR 25 2024

Name of the Representative of the of the Bidder: **DRPV TRADING**

Authorized Signature: Repeating